

MEMBERSHIP APPLICATION FORM

I/We hereby apply for the membership of the **Newton Park Business Association** and, if admitted, will observe, and be bound by the rules and bylaws in force during my/our membership.

Business Owner: ☐

Property Owner: ☐

Both: ☐

CONTACT DETAILS:

Name of Business / Company			
Street Address			
Street 1		Street 2	
Street 3		Suburb	
City		Postal Code	
Postal Address			
PO Box		Suburb	
City		Postal Code	
Other contact details			
Switchboard		Website	

PRIMARY CONTACTS:

Please indicate one Primary Contact and one Accounts Department contact, to which all invoices and statements will be sent:

Primary Contact *		
Title:	First Name:	Last Name:
Email Address:		
Job Title:	Direct Line:	
Accounts Department *		
Title:	First Name:	Last Name:
Email Address:		
Job Title:	Direct Line:	

** Mandatory sections*

COMPANY DESCRIPTION:

Summarized description of your business:

PROFESSIONAL INFORMATION ABOUT YOUR BUSINESS IN NEWTON PARK:

No of Permanent Employees		No of Contract Employees	
Established Date		Financial Year End	
Member of NMB Business Chamber	Yes <input type="checkbox"/> No <input type="checkbox"/>	VAT Registration Number	
Do you Import?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you Export?	Yes <input type="checkbox"/> No <input type="checkbox"/>
B-BBEE Level			
Municipal Account Number			

FEE STRUCTURE

(please select the option/s applicable to your business)

Businesses			Landlord / Property Owners		
x	Tier	Fee	x	Tier	Fee
	Tier 1	R 275 (1 – 10 employees)		Single Property Owned in the Area	R 600
	Tier 2	R 825 (11 – 30 employees)		Multiple Property Owned in the Area	R 1 000
	Tier 3	R 1 650 (31+ employees)			

- A 10% discount is applicable if the Cluster member is also a member of the Nelson Mandela Bay Business Chamber
- A 5% discount is applicable if fees are paid in advance for the financial year
- Financial year: 1 March – 28 February

TERMS AND CONDITIONS

1. One month notice of resignation of membership must be **in writing** and received by Newton Park Business Association. Failing this, the full fee for that forthcoming month is still payable.
2. Membership fees will be invoiced monthly. Members are required to settle within **30 days** from receipt of invoice. Should membership fees not be paid timeously, Newton Park Business Association reserves the right to suspend membership benefits
3. Membership shall be granted subject to approval by the Newton Park Business Association management committee.
4. It is the member's responsibility to inform Newton Park Business Association in writing of any changes within the member's organisation viz. change of address, contact detail changes, etc.
5. Members may use the Newton Park Business Association logo to indicate membership, but not for the endorsement of any product or service. Permission to use the logo must be requested from Newton Park Business Association, which must be informed of and approve all uses of the logo.

CODE OF ETHICS FOR THE GEOGRAPHIC BUSINESS CLUSTERS

This Business Cluster is committed to, and promotes, high standards of business ethics and sound corporate governance. Every member, on joining the association, undertakes to observe our Code of Business Ethics.

- We hereby undertake to obey all the laws of South Africa including but not limited to the Nelson Mandela Bay Municipality by-laws
- Any form of vigilantism will not be tolerated by the Business Cluster members or the Nelson Mandela Bay Business Chamber
- All Business Clusters are apolitical in nature therefore no political organisation or individual may make use of the Business Cluster to promote political parties
- We accept to act in strict accordance with the Nelson Mandela Bay Municipality/Nelson Mandela Bay Business Chamber Memorandum of Understanding when dealing with municipal infrastructure
- We accept the competitive private enterprise system as the best means of ensuring that the requirements of the customer are fully and faithfully met, in terms of price, quality, variety and service.
- Business Cluster members may not withhold rates and taxes, and should view their voluntary additional contributions as a way to get Nelson Mandela Bay working again
- We further accept that the foundation of business should be honesty, integrity, respect, compassion, accountability, transparency and the spirit of ubuntu
- We stand for fair competition and reject all acts characterized by bad faith, deception, fraud, oppression, or bribery.
- We accept that representation of goods and services should be truthfully made and scrupulously fulfilled.
- We undertake to avoid all untruthful or misleading statements in publicity or advertising. When called upon to provide official commentary to the media, Business Cluster members, in conjunction with the Business Cluster leads are to align with the Nelson Mandela Bay Business Chamber beforehand.
- We accept this code in total and agree to submit controversies arising thereunder to settlement by voluntary agreement and within the disciplines of the Business Cluster.

As a member of this Business Cluster, we will subscribe to this Code of Business Ethics and undertake to pay the stipulated fees and abide by the terms and conditions.

Name of Organisation _____

Name: _____

Designation: _____

☐ *Please tick here to indicate you agree to receive electronic communications (email and WhatsApp) from the Business Cluster*

☐ *Please tick here to indicate you agree to have your company details listed on the Newton Park Business Cluster website*

Authorised Signatory _____ **Date:** _____